

Enrollment Guide for
MASTER DEGREE

POSTGRADUATE STUDY GUIDE

Instructions on how to enroll at AQU for Masters Degree

How to apply:

AQU adopted online applications for postgraduate studies (through the Internet) using special cards to fill the application forms without the need for student to visit the University and apply personally. Students are requested to purchase the application form card for an amount of 200 NIS not refundable from one of the following places:

- Any Arab Bank branch in all of the Governorates;
- AQU Finance Department at Abu Dis campus.
- Faculty of Hind Al-Husseini/ Jerusalem campus- Al-Sheikh Jarrah.
- Finance Department / AQU building – Gaza (Tal al-Hawa near the Palestinian Red Crescent Society).

Notes:

- The card is valid for use with one application form only.
- Keep the card and payment receipt to complete the admission procedures.
- Students who have troubles accessing the application or fill out the application should contact the enrollment information center at the following number 2756211 or email us at admissionhelp@alquds.edu.

Admission requirements:

1. The applicant must hold a Bachelor's degree or is expected to graduate by the end of the second semester of the academic year from a recognized university in one of the disciplines directly related to the field of study, graded as 'good' and with an average not less than 70%.
2. To successfully pass the personal interview and / or exam.
3. Other conditions set by the program.

Important Instructions:

- Student can follow up the status of the application by logging into the same previous website using the application number and PIN code found in his/her application form card.
- Gaza students can purchase the application form card from one of the Arab Bank branches in Gaza (Al-Ramlah and Khan Younis branches). For more information, students can visit AQU building located at Tal Al-Hawa near the Palestinian Red Crescent Society. Telephone number: 08-2884411 or 08-2884422 or 08-2878466.
- Please provide a copy of the following documents as a requirement for the program when asked to attend the interview or perform the exam:

Documents required:

1. A certified copy of the secondary school certificate

2. A certified copy of Bachelor degree transcripts.
3. A certified copy of Bachelor's degree certificate.
4. A certificate equivalence from the Palestinian Ministry of Higher Education for non-Palestinian certificates as well as the Grading System issued by universities providing the certificates.
5. A copy of birth certificate.
6. A copy of personal ID.
7. A letters of recommendation from the place of study or workplace.
8. One personal photo.

Note:

official certified certificates should be provided upon receiving the official acceptance and upon visiting the Admission Department to receive the university ID number and complete the seat reservation procedures.

Proposed Majors in Postgraduates Studies

Faculty/ Center	Major	Program	Study Place	
Faculty of Public Health	Socio-Psychological Health		Abu Dis campus and Gaza branch	
	Health Policy and Management		Abu Dis campus only	
	Public Health	Health Management		Gaza branch only
		Epidemiology, Environmental Health		Abu Dis campus and Gaza branch
		Population and Family Health		Abu Dis campus only
Faculty of Health Professions	<ul style="list-style-type: none"> - Women and Children Health - Children Nursing - Nursing Management -Medical Laboratory Sciences 	<ul style="list-style-type: none"> - Hematology - Diagnostic Microbiology and Immunology 	Abu Dis campus	
Faculty of Arts	<ul style="list-style-type: none"> - Arabic Language and Literature - Contemporary Islamic Studies 		Abu Dis campus	

	-Community Work - Translation and Interpreting		
Faculty of Science and Technology	Mathematics		Abu Dis campus
	Physics		
	Computer Sciences		
	Applied and Industrial Technologies	- Industrial Chemistry, Pharmaceuticals - Cleansers and Beauty products technology - Food Processing Technology	
	Environmental Studies	Environmental Science, Water Science	
Faculty of Medicine	- Biochemistry and molecular biology - Child Health		Abu Dis campus
Faculty of Pharmacy	Pharmaceutical Sciences		Abu Dis camous
Faculty of Engineering	Electronic and Computer Engineering	- Communication and Electronics - Computer and Programming	Abu Dis campus
Center for Sustainable Development	Sustainable Development	- Organization Development and Human Resources Development - Social Work Techniques and Agricultural	Abu Dis campus and Zababdeh branch

		Counseling - Rural Development	
Institute of Archaeology	- Islamic Archaeology - Conservation and Restoration		Abu Dis campus
Regional Studies Institute	Regional Studies	- Israeli Studies - Arabic Studies - American Studies - European Studies - Asian Studies	Abu Dis campus
Institute of Business and Economics	- Economics - Accounting and Taxonomy - Business Administration		Abu Dis campus
Faculty of Education Sciences	- Education Management - Education and Psychological Counseling		Abu Dis campus
	Teaching Techniques	- General Techniques - Sciences	

		<ul style="list-style-type: none"> - Mathematics - Social sciences - Special needs education techniques - Primary and kindergarten education techniques - Arabic language education - English language education 	
Faculty of Da'wa and Religious	Jurisprudence, Legislation and Religious		Abu Dis campus
	Islamic Theology	<ul style="list-style-type: none"> - Explanation - Hadith - Aquidah 	
Faculty of Law	Law	General Law, Private Law	Abu Dis campus
Institute for Jerusalem Studies	Jerusalem Studies		Center for Jerusalem Studies/ Old City- Jerusalem

Admission Requirements for AQU Postgraduate Study

Program	Requirements
Contemporary Islamic Studies	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ and average not less than 70%. • Hold an exam in general Islamic issue so as to help the committee evaluate the student and how s/he can express him/herself. • Hold an interview on general issues.
Arabic Language and Literature	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ from AQU or equivalent certificate from other acknowledge universities in Arabic language and literature. • Successfully pass the interview. • Provide a bank statement as a proof of self support for tuition fees payment or as support to others (exempt are Palestinian students).
Nursing <ul style="list-style-type: none"> - Women Health and Children Nursing - Children Nursing - Nursing Management 	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in nursing from an acknowledge university. • Professional experience in nursing not less than two years. • Hold a License for practicing from official boards in Palestine.
Medical Laboratory Sciences <ul style="list-style-type: none"> - Diagnostic Microbiology and Immunology - Hematology 	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in medical laboratory sciences or related sciences from an acknowledge university. Each student is evaluated independently by the committee. The committee may request students to enroll in pre-requisite courses if necessary. • Scientifically active in his major since graduation.

	<ul style="list-style-type: none"> • Successfully pass the interview. • Devoted to study and research as life priorities. • Adhere to any other requirements for admission in the master program according to the Postgraduate bylaws at AQU. • English proficiency.
Biochemistry and Molecular Biology	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in Health sciences or related sciences (biology, biochemistry, medical technology, pharmacy, medicine, dentistry) and average not less than 75% (for thesis students). Student not applying for a thesis should hold and average of 70% in the Bachelor certificate. • Successfully pass pre-requisite courses as requested by the program. • Successfully pass the interview.
Public Health Programs <ul style="list-style-type: none"> - Health Management - Epidemiology - Environmental Health - Population & Family Health - Public Mental Health 	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in Humanities or Health sciences with an average not less than 70%. • Professional experience in health field not less than two years. • English proficiency in writing, speaking and expressing with a grade not less than 500 in the TOEFL exam. If student has less than 500 marks in TOEFL s/he is requested to attend a pre-requisite course of English language. • Successfully pass the interview.
Health Policy and Management	<ul style="list-style-type: none"> • Only students of the West Bank

	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in Humanities or Health or Social sciences or in Management and Economics sciences with an average not less than 70%. • Professional experience in health field not less than two years. • English proficiency in writing, speaking and expressing with a grade not less than 500 in the TOEFL exam. If student has less than 500 marks in TOEFL s/he is requested to attend a pre-requisite course of English language. • Successfully pass the interview.
<p>Regional Studies</p> <ul style="list-style-type: none"> - Arabic Studies - American Studies - Israeli Studies - Asian Studies 	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ from an acknowledge university. • Successfully pass the interview. • Students are chosen on a competitive basis based on their average and personal interview.
European Studies	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in Humanities and Social sciences from an acknowledge university. • English proficiency. • Applicant age should not be more than 40. • Commitment to undertake the second year of the program in Germany if s/he successfully passes the first year.
Islamic Archaeology	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in Archaeology, History, Geography, Fine Arts, Engineering.

	<ul style="list-style-type: none"> • Successfully pass the interview.
Conservation and Restoration	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in Archaeology, Civil Engineering, Architecture. • Successfully pass the interview.
Environmental Studies	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ from a scientific faculty and related environmental major from an acknowledge university. • Successfully pass the interview and the oral exam. • Successfully pass the pre-requisite courses requested by the program.
Electronic Computing	<ul style="list-style-type: none"> • Bachelor degree in computer science or engineering or related fields from an acknowledge university. • A grade mark of ‘good’ equivalent to 70% or more as per the normal grading system or 2,8 over 4. • Admission is made yearly and based on competitiveness according to the capacity of the program. • Successfully pass the interview and the oral exam.
Mathematics	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in mathematics and average not less than 70%. • Students holding a Bachelor certificate from Al Quds Open University or a scientific certificate (other than mathematics) are requested to enroll in two pre-requisite courses of the mathematic program and successfully pass them with an average of 75%.
Jurisprudence, Legislation and Religious	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in Islamic Studies or Da’wa and Religious and average not less than 70%. • Successfully pass a written exam on some issues of basic Jurisprudence.

	<ul style="list-style-type: none"> • Successfully pass the interview.
Law	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in Law and average not less than 70%. • Computer proficiency. • Successfully pass the interview and exam.
Translation and Interpreting	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in English language and average not less than 70%. • Computer proficiency. • Successfully pass the interview and exam.
Social Work	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in social work as a major and average not less than 75%. • Bachelor degree graded ‘good’ in social work as a minor. Students are requested to enroll in pre-requisite courses required by the program. • Computer and internet proficiency. • Successfully pass the field training and supervision course for students requested to enroll in the pre-requisite courses with an average of 75% and more. • English proficiency graded ‘good’. • Successfully pass the interview.
Physics	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ from acknowledge science faculty. • Average not less than 75%. • Successfully pass the interview.
Applied and Industrial Technology	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in related majors (chemistry, pharmacy, food processing, chemical

	<p>engineering, materials engineering) and average not less than 75%.</p> <ul style="list-style-type: none"> • Successfully pass the interview and exam.
<p>Sustainable Development</p> <ul style="list-style-type: none"> - Agricultural Counseling and Rural Development - Organization Development and Human Resources Development - Social Work Techniques 	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in business administration, developmental sciences, social science, and other related majors with the organization development and human resources (priority is given to employees of administrative jobs in local organizations in the different sectors). As well as those holding a Bachelor degree in agriculture, or related fields to the agricultural counseling and rural development. All with an average not less than 70%. • Successfully pass the written exam. • Successfully pass the interview.
<p>Business and Economics Sciences</p> <ul style="list-style-type: none"> - Business Administration - Accounting and Taxation - Economics 	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in accounting or economics from an acknowledge university and average not less than 75%. • Successfully pass the exam which aims at evaluating the students’ basic understandings of this major and his/her ability of expression in English. • Students from other faculties are welcomed such as engineering, science, and others working in businesses and economics fields based on recommendations from the academic committee of the program given their success in passing the pre-assigned courses exam. This exam is undertaken at the end of each academic semester, aiming at measuring the overall knowledge of the applicant with the basic understanding of the new discipline in Business and Economics.
<p>Education</p>	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in education and psychological sciences or any academic field

<ul style="list-style-type: none"> • Teaching Techniques <ul style="list-style-type: none"> - General Techniques - Sciences - Mathematics - Social sciences - Special needs education techniques - Primary and kindergarten education techniques - Arabic language education - English language education • Education Methods • Education and Psychological Counseling 	<p>from an acknowledge university and average not less than 70%.</p> <ul style="list-style-type: none"> • Successfully pass the English and Arabic proficiency tests. • Successfully pass the interview. • Professional experience in education and teaching and other related fields field not less than two years for the major of education techniques and not less than 3 years for the major of education management and education and psychological sounseling.
<p>Electronic and Computer Engineering</p>	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in engineering in related majors of electronics, computer, communication, electrical, and micro equipments from an acknowledge local, regional or international university and average not less than 70%. • Successfully pass the interview. • Students are advised to attached the TOEFL exam grades to the application form if undertaken which add points in the selection process.

Jerusalem Studies	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in social sciences and humanities from an acknowledged university and average not less than 70%. • Students holders of Bachelor certificates graded ‘good’ in other disciplines from acknowledged universities can apply to the program given that the successfully pass the pre-requisites courses requested by the program. • Successfully pass the English proficiency test. • Successfully pass the interview.
Pharmaceutical Sciences	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in related majors of the study from an acknowledged university and average not less than 70%. • Successfully pass the interview.
Child Health	<ul style="list-style-type: none"> • Applicants should be doctors or nurses with a Bachelor degree from an acknowledged university or residents in programs specialized for children. • English proficiency of 500 marks or more in the TOEFL or its equivalent. This exam can be undertaken within the first year of the program starting date. • Currently working in a medical job related to children, with professional experience not less than two years. • Show commitment and enthusiasm to communicate as well as English proficiency. • Successfully pass the interview.
Al Quds- Bard Master of Arts in Teaching	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in proposed majors (mathematics, English literature, general

(MAT)	<p>sciences, biology, history) from an acknowledged university and average not less than 70%.</p> <ul style="list-style-type: none"> • Professional experience in educational field in schools not less than three years and currently working. • English proficiency in writing, speaking and reading.
<p>Islamic Religious</p> <ul style="list-style-type: none"> - Explanation Program - Hadith (Prophetic Tradition) Program - Aqidah (Faith) Program 	<ul style="list-style-type: none"> • Bachelor degree graded ‘good’ in Islamic Sharia (Law) from an acknowledged university • The secondary school certificate average is not less than 70%. • Successfully pass the interview. • Successfully pass the written exam. • Two academic recommendation letters.

Seat Reservation Fees in Postgraduate Studies

Majors	Credit Hour cost in JD	Credit hours for seat reservation	Seat reservation fee in shekel (IS)
Scientific majors in addition to Business, Accounting, Taxonomy, Rural Development and Law	120	6	4549
Arts majors	110	6	4219
Engineering	125	6	4714
Child Health	150	9	8014

Seat reservation fees include: tuition fees for 6 credit hours (9 for the Child Health program) + first semester tuition fees of 100 JD + insurance fees of 7 JD + student ID card.

For more information contact the Admission Information Center

From 8:30 a.m. to 3:00 p.m. from Saturday to Wednesday

Telephone: 02 2756211

Email: admissionhelp@alquds.edu